



General Maintenance Technician

Full-Time Permanent

Specialized Programs and Services to Support the Development of Young Children

We are growing and hiring!

Providence is a vibrant, registered charity with a long-established history of providing therapeutic and educational services to families across our 6 schools and in childcare facilities in Calgary. Our programs are designed to support young children who may not be meeting typical developmental milestones. Providence provides the opportunity to enhance the health and development of children and their families.

We are seeking an organized, highly motivated individual to join our Maintenance Department as a General Maintenance Technician (Monday to Friday). **5th Class Power Engineer's Certificate** of competency is a **requirement** for this position. Learn more about us at: www.providencechildren.com

This position is responsible for the monitoring, preventative maintenance and general servicing of heating, cooling, plumbing systems as well as various manual, unskilled, and skilled tasks as required in maintaining the school buildings and grounds at all locations. Duties will vary according to the need to ensure the building and grounds are safe, clean and in good working order (such things as year-round grounds keeping, interior and exterior building maintenance, compacting, light construction, demolition and general building revitalization).

It is a condition of employment at Providence that all employees are vaccinated against COVID-19.

We offer:

- Competitive salary range.
- Comprehensive health and dental benefits package which includes optional RSP contributions, wellness days, appointment time and paid sick time.
- Free onsite parking.
- Employee Assistance Plan.
- Professional development allowance for ongoing learning and career advancement.
- Regular work hours are: 8:00 a.m. to 4:00 p.m., from Monday to Friday as well as scheduled overtime and 24 hour on call/ emergency hours during evenings and weekends (as required).

The ideal candidate:

- Detail oriented, takes initiative and is able to prioritize and be a quick learner.
- Is comfortable with materials, methods, and the tools involved in the construction or repair of buildings.
- Has strong working knowledge of machines, including their designs, uses, repair and maintenance.
- Ability to work well under pressure, meeting deadlines and prioritizing competing demands.
- Has good working knowledge of Microsoft including Word, Excel and Outlook.
- Strong communication skills (both verbal and written) and the ability to work both on a team and independently.
- Must be flexible to work scheduled overtime and emergency hours.
- This position requires working in multiple sites and requires driving within Calgary.

Responsibilities Include:

- Maintenance of the air conditioning, refrigeration systems, heating systems, and boilers at all site locations.
- Minor renovations, playground and garden upkeep, plumbing repairs and carpentry.
- Perform tasks involving physical labor and construction projects, and general building maintenance.
- Operate hand and power tools of all types.
- Loads and unloads trucks and hauls and hoists materials.
- Grounds keeping and yard maintenance at all site locations.

Qualifications:

- High School Diploma.
- **5th Class Power Engineer's Certificate** of Competency is mandatory.
- Minimum of 3 to 5 years' varied experience working in facility or building maintenance.
- Valid **Class 5 Driver's license**, must be willing to work towards class 4 license. You will also be required to submit a Driver's Abstract.
- Occupational Health and Safety Experience, including knowledge of codes.
- **Personal suitability NOTE:** This position entails performing physical activities that require considerable use of your arms and legs and moving your whole body, such as climbing, lifting, balancing, walking, stooping, and handling of materials. The ability to exert maximum muscle force to lift, push, pull, or carry objects. Must be able to lift at least 25 kg.

Please submit your resume via email to the Human Resources Team at: hr@providencechildren.com

Providence is committed to fostering an equitable, diverse, and inclusive workplace. We welcome applications from all qualified candidates which includes but not limited to; visible minorities, Indigenous peoples, persons with disabilities and persons of any sexual orientation or gender identity.

Providence acknowledges that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 6, 7, and 8 and the Six Regions of the Métis Nation of Alberta. We acknowledge the many First Nations, Métis and Inuit who have lived in and cared for these lands for generations. We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.